

Appeal of Notice of Violation

Town of Highlands, North Carolina

Date: _____

Application # NOVA _____

Location of Property Subject to Notice of Violation ("NOV"):

Notice of Violation Appealed: _____

Date of Notice of Violation: _____

Petitioner (if other than owner authorization form required) _____

Petitioner's Mailing Address:

Petitioner's Phone: _____ Fax: _____ Cell: _____

Petitioner's E-Mail: _____

Date Completed Application Received (for Town use only) _____

Section 707(B) of the Zoning Ordinance provides for appeal of a Notice of Violation of the Zoning Ordinance to the Zoning Board of Adjustments (in accordance with Sections 701.4 and 602.2 of said Ordinance). In exercising this authority the Board is not permitted to vary the Ordinance, only to interpret and apply the Ordinance to a particular case; it is the responsibility of the Town Board of Commissioners to amend the Ordinance.

Appeals to the Zoning Board of Adjustment may be taken by any person aggrieved or by an officer, department, board, or bureau of the Town affected by a decision based upon the Ordinance. A Notice of Appeal shall be addressed to the Zoning Board of Adjustment and filed within ten (10) regular business days after the issuing of the decision being appealed.

The Appeal of Notice of Violation addressed to the Zoning Board of Adjustment shall be filed within thirty (30) days after the promulgation of the Notice of Violation. A written description of the grounds of the appeal shall accompany this Appeal.

Service of the Appeal of Notice of Violation, accompanied with supporting documents, shall be served upon the Chairman or Vice-Chairman of the Zoning Board of Adjustment in person at the following address:

Chairman, Zoning Board of Adjustment c/o Planning Administrator, Town Hall, 210 North Fourth Street, Highlands, NC

or by mailed at:

Chairman, Zoning Board of Adjustment c/o Planning Administrator, P.O. Box 460, Highlands,
NC 28741

The Zoning Board of Adjustment shall fix a date within a reasonable time for a public hearing after the Appeal of Notice of Violation has been properly filed. Due notice shall be given. Any party may appear at the hearing, either in person or represented by his authorized agent or attorney.

I certify that all of the information in this application is accurate to the best of my knowledge, information, and belief.

SIGNATURE OF PETITIONER

DATE