

**Town Of Highlands
Special Meeting Closed Session Minutes
Civic Center
March 9, 2011
2:45 PM**

Present: Mayor David Wilkes, Mayor Pro Tempore John Dotson, Commissioners Dennis DeWolf, Larry Rogers, and Gary Drake

Absent: Commissioner Amy Patterson

Staff Present: Town Manager Jim Fatland

Call to Order

Mayor David Wilkes called the meeting to order at 2:45 pm.

Motion and Second to go into closed session for personnel purpose of interviewing candidates for the Planning and Development Director position. Motion passed unanimously.

Closed Session

Mayor Wilkes requested that Town Manager Jim Fatland bring the board up to date on the seven candidates that had been previously interviewed by the interviewing committee. Town Manager Jim Fatland briefly updated the board and identified the top two candidates.

Interviews were conducted. No action was taken.

Town Board reconvened to open session.

The board directed Town Manager Jim Fatland to repost the advertisement for the Planning and Development Director Position.

Adjourn

Motion and Second to Adjourn. Motion passed unanimously and the meeting adjourned at 5:00 pm.

Approved:

Attest:

David Wilkes, Mayor

Jim Fatland, Town Manager

Prepared By:

Rebecca R. Shuler, Deputy Town Clerk