

**Special Meeting of the Town Board of Commissioners Wednesday, November 30, 2011 at the Highlands Community Building, 45 Poplar St.**

**Town Board Present:** Mayor David Wilkes, Mayor Pro Tempore John Dotson, Commissioner Amy Patterson, Commissioner Dennis DeWolf, and Commissioner Gary Drake

**Also Present:** Town Manager Applicant Robert Frye

**Absent:** Commissioner Larry Rogers

**Call to Order**

Mayor David Wilkes called the meeting to order at 11:02am.

Motion by Commissioner Amy Patterson and seconded by Commissioner Gary Drake to go into closed session for personnel purpose of discussing initial employment of Town Manager. Motion passed 4 to 0.

**Closed Session**

Discussions held as to initial employment of Town Manager. No action was taken.

The board reconvened to open session.

**Open Session and Adjournment**

Upon the Board's return to open session, Commissioner Amy Patterson moved to adjourn, which was seconded by Commissioner Gary Drake and upon a 4 to 0 vote the Town Board adjourned at 12:00pm.

**Approved:**

**Attest:**

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David Wilkes, Mayor

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John Dotson, Mayor Pro Tempore

**Prepared By:**

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Rebecca R. Shuler, Town Clerk